



ALEMBIC

Assembler II

Reporting Manager

Production Manager

Responsibilities

Includes the following:

- Follow detailed assembly processes, procedures and/or instructions provided by manufacturing supervisor/management.
- Assembles components, subassemblies and finished medical devices according to approved manufacturing instructions.
- Records all assembly activities on shop floor paperwork following good documentation practices.
- Comply with policies, guidelines, training and regulatory requirements per Quality System and government (e.g., FDA, CE, etc.) regulations.
- Report problems with quality, processes, equipment and materials to Production Manager.
- Provide hands on job function training to coworkers as needed.
- Maintains a clean and organized work area.

Skills/Requirements

Education and Experience:

- High school diploma or equivalent.
- Ability to read and comprehend procedures written in English
- 5 years medical device manufacturing experience

Abilities/Skills

Preferred:

- Good written and oral communication skills.
- Medical device manufacturing experience. Working knowledge of Good Manufacturing Practices and Documentation.
- Experience and assembly of small parts strongly desired.

Physical Requirements:

- Ability to use hands to finger, handle, or feel.
- Ability to frequently sit, stand, walk, reach within hands and arm's length, stoop, kneel, and crouch.
- Ability to regularly work under the microscope.
- Specific vision requirements include close vision and color vision.

Salary Range: \$25.00 - \$27.00 per hour.